

GROUP BOOKINGS & EVENTS AT GREAT GUNS SOCIAL TERMS & CONDITIONS

1. TERMS

All enquiries and confirmed reservations of 10 people and more, are made upon and are subject to the following Terms & Conditions.

2. INTERPRETATION

In these Terms & Conditions 'GGS' means Great Guns Ltd. and 'Client' means the person, firm or company booking event space and all participants of their group.

3. CONFIRMATION & DEPOSIT

For any bookings to be valid there needs to be a written confirmation between GGS and Client or confirmation through booking system currently used by GGS.

If required by GGS, booking is not valid until deposit is secured by payment or card pre-authorisation. The amount is determined by GGS based on event type and size. It is advised to secure deposit as soon as possible as GGS reserves the right to cancel the booking, or any services agreed on if deposit is not secured.

If agreed by GGS and Client, event with secured deposit can be moved to another date with deposit being transferred to this date.

4. CANCELLATION

To release deposit amount in full, any cancellation must be made at least 7 days (including weekends and bank holidays) prior to the event date or on Friday the week before if event date is set for Saturday or Sunday. Any cancellations made later might result in GGS keeping part of whole deposit amount. Decision is made by GGS and depends on whether any losses occurred as a result of this cancellation as well as reason for this cancellation.

GGS reserves the right to change this cancellation period in which case it would be communicated to Client in timely manner.

If any non-refundable expenses have already been made on Client's request prior to cancellation (e.g. equipment hire, food and beverages orders, decorations, etc), the equivalent amount is kept from deposit regardless timely cancellation being made.

5. NUMBERS AND CAPACITY

Client is required to provide final number of guests up to 72 hours (including weekends and Bank holidays) prior to the booking. Any changes of numbers from initial inquiry must be approved by GGS and may result in changes of minimum spend amount or hire fee.

Every room has maximum capacity of guests standing or seated. There is never more than 100 people in the building and it is 60 downstairs and 40 upstairs for safety reasons. Any sudden changes in numbers and disrespecting safety capacities might result in cancellation of event by GGS and retaining security deposit.

6. FOOD, DRINKS AND PROMOTIONS

GGG is often hosting visiting chefs in which case, in order to support them, any group is required to order food from their menu (this could be tailored for each group individually) at minimum spend of £10pp.

When GGS is not hosting a resident chef, we would still provide a food menu for each party if required. Drinks available are subject to current stock but might be changed upon request.

Any food or drinks menu might be different from à la carte menu and is always agreed on by GGS and Client.

Any food and drinks must be pre-ordered and orders must be made at least 7 days (including weekends and bank holidays) prior to the event date or on Friday the week before if event date is set for Saturday or Sunday. Any special dietaries and allergies must also be disclosed with food pre-order. GGS does not guarantee delivering of any last minute orders and requirements.

Client might be able to bring own catering upon agreement with GGS which is subject to agreed corkage charge (own decorative birthday cake is not subjected to additional charge).

Any special deals and promotions currently running in the bar or restaurant are not applicable for group bookings and private events. Special deals can be tailored upon agreement.

Whether food is included in minimum spend depends on various factors and will be disclosed to each booking individually.

7. GRATUITY

Discretionary gratuity 12.5% will be added to Client's account. Gratuity is part of agreed minimum spend.

8. TIMING

Times of the booking are agreed between GGS and Client. When Client or guests are too early they might be asked by member of staff to rest at the bar area until the room is ready. GGS closing time is 23:00 every day which is also finishing time for every booking. It is possible to extend time of the booking upon Client's request depending on a day and license permit.

Times generated by our current booking system might sometimes not be accurate and so only times agreed between Client and GGS are actual times of the booking.

Licence times could be extended upon request. This is subject to council approval as well as additional charges.

GGG reserved the right to change any booking times. This would only be done with appropriate reasoning and with prior notice.

9. DECORATION AND CAKE

Client is allowed to bring own decorations or a ceremonial cake (not as a dessert course) free of charge. All decorations and its applying must be approved by member of staff. GGS can provide decorations, flowers, birthday cake, etc. for additional charge. Glitters, confetti or anything with liquid neon, are not allowed to use on GGS premises.

10. MUSIC

Background music is played from a device provided or approved by GGS. If booking is private, Client can decide what music to play using GGS approved device. Volume is always controlled by member of staff. Client can bring own DJ or live music at no additional charge in which case all equipment (speakers, etc.) must be certified and provided by Client. In case of a DJ or live music, GGS reserves the right to be able to control the volume and interfere with any hardware setup.

11. EQUIPMENT

Any additional equipment required as catering equipment, TV, etc. can be provided by GGS and might result in additional charges.

12. LICENSING AND POLICIES

No alcohol or refreshments can be consumed or no music can be played on premises after or before following hours:

Monday, Tuesday, Wednesday, Thursday: 11:00 - 23:00

Friday, Saturday: 10:00 - 00:00

Sunday: 12:00 - 22:30

No alcohol can be consumed outside (including balcony) after 23:00.

No glasses or dishes can be taken outside (including balcony) after 23:00.

Smoking or vaping is not allowed anywhere inside.

Smoking on the balcony must be approved by a member of staff first.

Alcohol is not served to anyone younger than 18 years. Anyone looking younger than 25 years old might be asked for proof of identity. Drunk people might be refused to purchase more alcohol.

People might be refused to purchase alcohol in order to give it to someone else who is drunk or underaged.

Wine is only served in amounts of 125ml and 175ml. Spirits are only served by 25ml or 35ml.

Cocktails are not served with more than 50ml of spirit.

GGs is not responsible for any Clients's belongings left on premises.

Possessing, using or distributing drugs is not allowed and anyone doing so will be banned from premises.

13. PAYMENT

Final amount must be paid in the end of the booking unless agreed differently. All major credit and debit cards and cash are accepted. Other types of payment as online payment, invoice, etc. can be arranged after the booking has concluded if agreed by GGS and Client. If minimum agreed spend has not been met, Client might be required to pay remaining amount or it could be taken from the deposit.

16. VALUE ADDED TAX

VAT is included in all prices and/or mentioned on final receipt/invoice.

17. CRIME AND VIOLANCE

Physical or verbal abuse of any other person, be it member of staff or another guest will result in immediate ban for the premises. Client might be asked to pay, or security deposit will be retain, for any damages made on premises as a result of their violent and purposeful behaviour. Premises are protected with CCTV. Any crime committed on premises will result in police investigation.

18. CONCLUSION

Violation of these Terms & Conditions might result in retaining security deposit, cancelling the booking by GGS or ending the booking earlier then agreed.